

## **SFAB**

**April 24, 2014**

**ICA Conference Room**

**Meeting Minutes**

### **In Attendance:**

Sammy Chang—Chair, Associated Students Representative

Seyi Oshinowo—Vice-Chair, Member at Large

Ben Tam, Revelle College

Lewis Simon, TAC Representative

Aleks Stasiuk, Member at Large

Caitlin Meagher, Alumni Representative

Bob Bitmead, Faculty Representative

Heidy Carty, Staff Representative

Don Chadwick, Sports Facilities

Matt Adams, Recreation

Wendy Taylor May, Intercollegiate Athletics

Michele Palmer, Executive Secretary

Meeting called to order at 3:41pm with quorum.

### INFORMATION/ DISCUSSION

1. SFAC Student Impact Report: Our Budget proposal that was submitted to SFAC has been assigned high priority, and is now at the Campus Budget Office waiting for the Chancellor to review it. The Student Fee Advisory Committee is going to start doing a “Student Impact Report”, using focus groups to garner and record student opinions regarding current projects. The information will hopefully help inform and serve as institutional memory for future boards. Hopefully SFAB can serve as one of the focus groups. The report should be made by week 10 of spring quarter to the Chancellor.
2. 2014-15 Recreation Facilities Fee Budget Proposal: Yesterday we (Don, Lourdes, Greg, and Michele) held a budget meeting. The budget has been updated with the resulting changes and has been forwarded to the board. We’ve decided to postpone funding of the cart storage area and the tricaster for another year, and we shortened the reserve contribution by a little in order to balance the budget. We did reallocate the funding for the .50FTE for the IM director. We’ve also reduced the Supplies and Expenses not only just in the maintenance budget, but also in the Rec Admin budget, just enough to balance the budget. The full budget, with changes included, will be sent out prior to the next full board meeting.

### ACTION

1. Approval of Minutes: April 10, 2013, no objections.
2. Use Policy Committee Formation: We would like to form an ad hoc committee to review RIMAC’s Use Policy, specifically regarding the block schedule. Block Scheduling is used for allocating time to our primary user groups, ICA and Recreation. A block of time with repeating frequency, time allotment per space, per quarter is assigned to each department and they can schedule their programming within those time blocks. We are hoping to better monitor block time, for instance sometimes a block is assigned to a user, but no programming is scheduled. If the block of time is released, we can give a single use reservation to a different user, but often the time is held on to and not released, meaning no one is using the space, we want to be able to maximize the use of our spaces. We want to create a policy to address releasing unneeded times within a deadline, as it is currently inconsistent. Student Orgs struggle for space and we want to make sure any empty time slot is available for reservation. Different types of programs will likely need different deadlines and processes for releasing their time. Motion to form a Use Policy Committee with the recommendation that it make its recommendation by Week 10 of spring quarter approved with no objection.

3. Student At Large Member Process & Timeline: Our At-Large membership expires at the end of Spring Quarter. We'll open up applications around week 6, allow a few weeks for submissions and then interview our candidates. By week 10 we'll bring the recommended candidates to the board for approval. Caitlin, Aleks, Seyi, and Lewis would like to be on the committee, schedules pending. Sammy will forward the old application for input.

### AREA UPDATES

Sports Facilities: Shortstop's gelato is delicious, please visit them. We are working with ICA to add more bleachers at Canyonview for next year's Waterpolo Championships. We are trying for 1500 seats; we currently have about 1000 permanent seats there. We've had complaints from the Super Computer about buses and trucks idling at the back of our building. There are laws against idling for more than 5 minutes in California, we'll have to develop signage, and work with the groups to have them be more aware of their idling affecting our neighbors. This last weekend we did some major field maintenance, we applied extra water and fertilizer, verticut, and aerated the fields; they should green up quickly. Recreation has recommended that the new Muir artificial turf field be lined with men's and women's Lacrosse lines. This is a good choice as some of the lines correlate to lines on other sports fields, also this move for Lacrosse to Muir will free up space on Warren field.

Athletics: Golf had their best finish ever at the CCAA at 3<sup>rd</sup>, with Lewis placing the best on the team; they'll hear tomorrow about progressing to Austin for the next round. Women's Waterpolo won the 14<sup>th</sup> annual Harper Cup against SDSU; they'll be hosting conference championships next week. Baseball clinched a tournament berth; the top 4 teams are guaranteed spots. Softball is 3<sup>rd</sup> in their conference; this is their last home weekend. Track has a home event this weekend and we are expecting lots of NCAA qualifying times. Men's Tennis will find out about its post season status on Tuesday, Women's Tennis is no longer in contention.

Recreation: Classes and Intramurals are ongoing. Lots of our staff are away at the NICUR conference. We are currently hiring a new Member Services Position; we're nearly done with the recruitment and have it narrowed down to the top 3 candidates. This is a critical position for the Recreation department and we're all excited to have it filled.

Next meeting May 10, 2014 ICA Conference room  
Meeting adjourned at 4:22pm.